Sigurdur Ingi W. Sigurdarson

Curriculum Vitae

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Education

Aug 2026 – **Master's in Finance** Nova School of Business and Economics
- Emphasis: Corporate Finance

Aug 2021 – Jun 2024 **Business Administration BSc, Computer Science Minor** Reykjavík University
- Emphasis: Programming, economics, statistics, databases, accounting, business intelligence
- First-class honors – GPA: 8.04 (10-point grading scale)

Jan 2023 – Jun 2023 **Erasmus Exchange** Copenhagen Business School (CBS) – RU nomination
- Emphasis: Retail Marketing, organizational Analysis, business ethics

Professional Experience

Aug 2025 – Aug 2026 **University of Iceland**

Project manager – Finance
- Managed finance-related projects within the finance team of the School of Health Sciences, the largest organizational unit within an Icelandic university, with over 2,400 enrolled students, in close collaboration with the Director of Operations.
- Led the preparation of the 2026 annual budget (~€350M) for two faculties, and managed ongoing budget analysis, monitoring, and reporting.
- Implemented Zendesk within the team to improve service to the school's 300+ staff and faculty, and led improvement projects, cutting response time from 2 weeks to 4 workdays.

Aug 2024 – Aug 2025 **Deloitte Iceland, Business Process Solutions**

Consultant

Delivered financial process and operational performance improvement projects for 30+ clients across private companies and government institutions, using data-driven solutions to boost efficiency and support decision-making.
- Conducted financial, cost and operational process reviews for 30+ clients, identifying thousands in potential cost savings.
- Automated manual processes for a client using Python, SQL and Excel, saving 2+ workdays per month and reducing cost by up to 6500 EUR per year for a single client.
- Managed accounting operations including revenue and cost entries, processing of 200+ expense invoices per month, reconciliations and period closings, consistently meeting monthly and quarterly close deadlines.

Aug 2023 – Sep 2024 **Iceland Parliament Hotel, Curio Collection by Hilton**

Accounting Agent

Managed day-to-day finances for two Hilton properties with 210+ rooms combined, owning daily closings, reporting, invoicing and collections using Oracle and Dynamics NAV. Managing daily finances, closings, reporting and invoicing, and fraud prevention.
- Supported the first implementation of Hilton's new property management system in Europe and later led the finance side of the hotels' migration off the system, keeping financial data intact through 3 months of transition.
- Improved accuracy and consistency of operational finances by standardizing, reducing discrepancies by 90%.
- Designed and rolled out finance processes across 7 departments at two properties, improving coordination and data quality.

Jan 2022 – Aug 2023

Supervisor – Front Office

- Supervised front office shifts handling up to 500 guest arrivals and departures per day, keeping operations running smoothly at peak times.
- Managed room inventory and reservations for a 250-room property, overseeing room allocation, overbookings and upgrades to maximize occupancy and revenue.
- Trained and onboarded 10+ front office agents, and resolved escalated guest issues on the spot.
- Upheld Hilton Worldwide service and brand standards, passing all quality assurance inspections.

Jan 2020 –

Freelance

Web development and Marketing Consultancy

Designed and launched websites for clients, mainly in tourism and hospitality, including Hotel Framtíð and Engimyri Lodge. Managed each project end-to-end, from scoping and design through content creation and launch, as an independent contractor. Portfolio: sigurduringi.is.

Other Skills

Languages

Native knowledge of Icelandic (C2 level). Fluent in English (C1 level). Good command of Danish (B1 level) from exchange semester in Denmark.

Computer Proficiency

Strong computer skills and extensive experience with the main financial systems, including Dynamics NAV, Business Central and TBR. Programming skills in Python, JavaScript, React, SQL, R and AL, along with a theoretical background in software engineering. Highly proficient in Microsoft Excel, Power BI, PowerPoint and Word.

Courses

Akademias – Leadership in Service Management - Spring 2021

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